



2024 年度價目表

PRICE LIST FOR YEAR 2024 (HK\$)

成立有限公司 (單次收費)

Set-up of new Hong Kong Limited Company (One-Off)

1. 成立新公司服務費, 填寫適用表格 Set-up of new Hong Kong Limited Company (One-Off):	3,000
2. 編制重要控制人登記冊 (法定要求) Completion of Significant Controller Register (Compulsory by law)	1,000
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	4,000

成立有限公司 政府和代墊收費 (單次收費)

Government charges / disbursements for set-up (One-Off)

1. 2024/2025 商業登記費: 登記費 HK\$2,000 及徵費 HK\$150 2024/2025 Business registration fee: BR fee HK\$2,000 & levy HK\$150	2,150
2. 成立公司申請費 Application fee for new Hong Kong Limited Company	1,720
3. 訂製公司印章 (1 個標準圓印) 及印刷 1 本公司章程 Company chop (standard) & Articles of Association (one set)	200
4. 編印、文具及交通費 Printing and travelling	免收
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	4,070

公司秘書服務 (每年費用) 2,000
Company Secretarial services (Annual charges)

- 出任為期 12 個月的記名公司秘書
Act as company secretary (12-month period)
- 編製公司周年申報表, 並呈交到公司註冊署
Preparation of Annual Return (NARI) and transmission of the same to Company Registry
- 編制周年成員大會的決議記錄
Drafting of board resolution for AGM

提供註冊地址 (每年費用) 1,000
Provision of registered address (Annual charges)

指定代表服務 (每年費用) 1,000
Provision of designated representative services (Annual charges):

- 出任為期 12 個月的記名指定代表
Act as designated representative (12-month period)
- 備存重要控制人登記冊
Retaining the Significant Controller Register

每年收費不包括準備以下文件的相關服務:

Annual charges for company secretarial services do not include preparation of documents for the below events:

- 更改公司名稱 Change of company name
- 更改公司註冊地址 Change of company's registered address
- 更改董事或成員的資料 Change of director and / or shareholder
- 更改股本或股份配發 Change of number of shares / allotment of shares
- 更改標準的公司章程細則 Amend clauses in Articles of Association
- 編制重要控制人登記冊 Preparation of Significant Controller Register

如有需要, 每次收費 HK\$500 或以上。

Service fee for preparation of documents for each of the above event (if required) is HK\$500.

Winna Tax